



NATIONAL INSTITUTE OF UNANI MEDICINE
Kottigepalya, Magadi Main Road, Bangalore – 560 091.
(An autonomous body under Ministry of AYUSH, Govt. of India)
(Accredited to NABH)



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02/07/19.

To,

Sub: "Inviting Quotation for Printing and supply of ID cards, Name Boards and Seals" ." –

reg.

Sir,

With reference to subject cited above, quotations are invited from reputed firms/dealers for supply of following requirements as detailed below:

Sl.No	Item and Specifications	Quantity Required	Unit Price	GST %	Total Amount incl GST
01	ID CARDS (DACP) Multicolour Printing, Back to Back Name: DOB: Designation: Department: Date of Joining: Mobile No: Blood Group: Identification Mark: Residential Address: Date of Issue: Validity: Instructions: Please Surrender this card on Resignation, Penalty for first loss Rs.100/-	22 no's			
02	RUBBER SEALS/STAMPS Name: Designation: Department: National Institute of Unani Medicine Kottigepalya, Bengaluru 560091. a) Bilingual seal. Normal Rubber seal (Hindi and English) Name: Designation : Institute Name: Address:	22 no's 03 no's			
03	NAME BOARDS-DACP Vinyl material. 12cmX45cm Blue Base, White Subject. Name: Department: a) Name Board- Bilingual (Name and Designation (English and Hindi) 50cmX20cm, Vinyl material.	22 no's 02 no's			

o/c

04	<p>NAME BOARD/Sun board for (AHF) & (IPvcc Unit)</p> <p>a) AHF. Material: Vinyl Material. Size: 10ftX1 ½ ft Font Size – suitable to board (Times new Roman) Colour: Blue Base, white subject.</p> <p>b) (IPvCC Unit) Material: Vinyl Material. Size: 85cm(Horizontal)X67cm(Vertical) Colour: Blue Base, white subject. (Times new Roman)</p>	01 no's			
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The quotation may be submitted in sealed cover on or before 12/7/2019, by hand or post quoting details of price, taxes (if any). The item has to be supplied F.O.R, NIUM, B'lore. The sealed quotation cover should be super scribed as "Quotation for **Printing and Supply of ID Cards, Name Boards, Rubber seals/stamps**".

NOTE:

- A copy of GST Certificate must be enclosed.
- If the items are not supplied within the scheduled time, 5% of the billed amount shall be deducted for delay up to 15 days and 10% of billed amount up to 30 days shall be deducted as penalty. If the items are supplied after 30 days no payment shall be made.
- The prices quoted by you will be valid for "**One Year**" from the date of Acceptance of the quotations.
- The items must be supplied F.O.R NIUM, Bengaluru.
- The material should be supplied with in 15 days of order or from the date of final proof reading.

Your's Faithfully


Suresha
(Accounts Officer).

Copy to:

- Dr.Mallik Itrat, Website I/c with a request to upload in the website.
- Concerned file.
- Guard File.