



**NATIONAL INSTITUTE OF UNANI MEDICINE**  
Kottigepalya, Magadi Main Road, Bangalore – 560 091  
(An autonomous body under the Ministry of AYUSH, Govt. of India.)  
**Affiliated to Rajiv Gandhi University of Health Sciences**

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Date:14/05/2018

To

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**Subject: Quotations for print and supply of registers for OPD and IPD – reg**

Sir,

With reference to subject cited above, sealed quotations are invited for the print & supply of registers for OPD & IPD, as per our specification mentioned below:

Sl. No	Name of the printing material	Specifications	Stock required
01	New patient OPD central register	1.Measurement=36.5x24.5cmm 2.Pages 200 folio (400) 3.Papers: 90 gsm ledger paper 4.Binding on: Label NIUM and NABH, Logo 5.Printing : Single colour 6. Binding: Ledger full calico binding.	12
02	OPD register	1.Measurement:36x24cm 2.Pages:200 folio no.(400 pages) 3. Papers: 90 gsm ledger paper 4. Binding: Ledger full calico binding 5. Printing : Single colour 6. On binding: Label each book(NIUM and NABH logo)	30
03	IPD central register	1.Measurement:36x24cm 2.Pages:200 folio no.(400 pages) 3. Papers: 90 gsm ledger paper 4. Binding: Ledger full calico binding 5. Printing : Single colour 6. On binding: Label each book(NIUM and NABH logo)	15
04	IPD drug register	1.Measurement:36x24cm 2.Pages:200 folio no.(400 pages) 3. Papers: 90 gsm ledger paper 4. Binding: Ledger full calico binding 5. Printing : Single colour 6. On binding: Label each book(NIUM and NABH logo)	25

The firm should mention the GST No. properly and submit the copy of GST registration certificate

The printer may quote rate for the quantity mentioned as per specification given including taxes if any.

The approximate time required to print and supply the items from date of receipt of order may also be mentioned clearly.

The item printed shall be delivered F.O.R. NIUM, B'lore

If the item is not supplied within stipulated period and not as per specification NIUM is having right to accept or reject the whole item supplied or part of it and may also impose a penalty subject to a maximum of 50% of the billed amount.

If the printer being the L1, firm refuses to print and supply the items ordered after submitting the quotation on any ground, the order will be placed to L2 firm, and the difference amount if any will be recovered from the printer from his bill or otherwise.

Before going for final printing, proof reading certificate may be obtained from the Institute.

The printers are requested to quote the rate for one year validity i.e 04 issues in one year (Quarterly) with the above specification from the date of issue of 1<sup>st</sup> order.

Quotation may be submitted to this institute on or before **24 /05/18** strictly in a sealed cover super scribing **quotations for print & Supply of registers.**

**NOTE: GST NO. & GST REGISTRATION CERTIFICATION MUST BE MENTIONED ON QUOTATION. WITHOUT GST NO. & GST REGISTRATION CERTIFICATION NO QUOTATION SHALL BE ENTERTAINED.**

Yours faithfully,

(Suresha)  
Accounts Officer

**Distribution:**

1. Deputy Medical Superintendent for information
2. Dr. Malik Itrat, Website I/c for information and to upload the above quotation in the NIUM website in tender column.
3. Concerned File