



NATIONAL INSTITUTE OF UNANI MEDICINE.

Kottigepalya, Magadi Main Road, Bangalore – 560 091.

(An autonomous body under Ministry of AYUSH, Govt. of India)

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F. No- 3-18/2015-16/NIUM/Admin/Vol.VI (07)/
(Stationery & General Items)

Date: 26/07/2017.

To,

Subject: “Quotation for Supply of Stationary items”:-reg.

Sir,

NIUM invites sealed quotations for supply of following stationary items.

Sl. No	Particulars.	Quantity Required.	Amount (₹).	Total GST (₹).	Total Amount (₹).
01	Topaz blades	60 packets			
02	Razor (plastic)	25 No's			
03	Spring file (Office use)	100 No's			
04	Dust bin big (500 liters Capacity)	6 No's			
05	Dust bin small (30 liters Capacity)	25 No's			
06	Eveready Batteries (AAA)	200 No's			
07	Register 100 pages	100 No's			
08	Register 200 pages	30 No's			
09	Register 300 pages	50 No's			
10	Register 400 pages	20 No's			
11	Register 500 pages	40 No's			
12	Scotch (Glue Stick 08 Grm)	150 No's			
13	Eveready Batteries (AA)	160 No's			
14	Mosquito coil (Good night)	65 No's			
15	Xerox paper (A4 size, 80GSM TNPL)	600 Reams			
16	Plastic Bucket (32 liter used for bathrooms)	50 No's			
17	Long Scale (Natraj 12 inch)	50 No's			
18	Scissors (Big Size 8 ½ inch)	50 No's			
19	Plastic tray (for keeping items)	24 No's			
20	Emergency light (Philips 60 wats)	4 No's			
21	Sticker (A4 size containing 16 sticker)	20000 No's			
22	Hand towel (01 meter)	52 No's			
23	Big size towels (Turkey Towels)	10 No's			

24	Stainless steel spatula (medium size)	06 No's			
25	Medium size rubber bands	6 packets			
26	Calculator (Casio MJ-120TG)	10 No's			
27	Date seal	05 No's			
28	Good night liquidator machine with refill	20 No's			
29	Good night liquidator refill	100 No's			
30	Shaving machine (steel)	12 No's			
31	Torches (AA MediumSize)	20 No's			
32	Lock and key (05 Lever)	10 No's			
33	Carbon Paper Camlin (100 sheets)	10 Packets			
34	Supreme Stamp Pad (Size 70x110 mm)	25 No's			
35	Wesco Ledger 80 GSM Paper (Legal Size)	20 Reams			
36	Nataraj Pencil Sharpner	100 No's			
37	Kangaro Stapler Pin (Small Size No.10-1M) (01 Box=10 Pcs)	20 Box			
38	To Register	25 No's			

You are requested to submit your sealed quotations quoting the lowest rate for supply of stationary items, taxes if any applicable on the items showing rate of tax against each items.

The items should be delivered F.O.R institute. The items should be supplied within 08 days from the date of supply order.

Payment will be made after receipt of the items ordered in good condition.

Kindly send your sealed quotations on or before **14/08/2017** to the undersigned.

Yours faithfully,

Sd/-
(SURESHA)
ACCOUNTS OFFICER.

Distribution:-

1. Website in-charge for information and to upload quotation in NIUM- website.
2. Concern file.