



NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091
(An autonomous body under Ministry of AYUSH, Govt. of India)

E-mail : nium.bangalore@yahoo.com

Tel : 080-23584260

Fax : 080-23584180

F.No. 4-23(03)/2017-18/NIUM/Admn

Date: 22.02.2018

To

Sub: Quotation for event management -reg.

With reference to the subject cited above sealed quotations are invited from Event Management firms for organizing NABH accreditation ceremony at this institute on 07.03.2018

The firms have to provide the following facilities

Sl. No.	Facilities to be provided	Qty / Nos.	Rate (Rs.)
1	Chairs to be placed on the dias	10	
2	Short tables to be placed on the dias With flower decoration	For seven members	
3	Back ground flexi banner on the dias 6x12 feet	01	
4	Flexi banner for main gate and entrance of the auditorium building 6 x 8 feet	02	
5	Generator (500 KVA capacity) for three hrs programme	01	
6	Flower bouquet & water bottles on the dias (details to be provided)	12 Nos.	
7	Red Carpet from auditorium building to entrance	around 50 Feet	
8	Video and photography of the event (Three DVD of HD quality and 100 Photos of 4x6 size)	Lump sum	
9	Snacks as detailed below a) one sweet (dry Jmoon / any Bengali sweet) b) Veg Samosa c) Banana d) Chips e) salted biscuits f) tea / coffee g) water, disposable plates & cups, paper napkin also with counter for serving the above items	[For 350 – 400 Members	
	Total		

The agency may quote GST also if applicable.

The quotation may be submitted to this institute on or **before 26.02.2018** strictly in a sealed cover super scribing “ Quotation for event management – NABH accreditation ceremony ”

For more details this office may be contacted.

Sd/-
(Suresha)
Accounts Officer