



NATIONAL INSTITUTE OF UNANI MEDICINE.

Kottigepalya, Magadi Main Road, Bangalore – 560 091.

(An autonomous body under Ministry of AYUSH, Govt. of India)

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F. No- 3-18/2015-16/NIUM/Admin/Vol.VI (07)/2031

Date: 22/02/2018.

(Stationery & General Items)

To,

Subject: “Quotation for Supply of Stationary items”:-reg.

Sir,

NIUM invites sealed quotations for supply of following stationary items.

Sl. No	Particulars.	Quantity Required.	Amount (Rs).	Total GST (Rs).	Total Amount (Rs).
01	Fevistick 22gms	150 nos			
02	Gum liquid 150 ml (Camlin)	20 nos			
03	A4 size paper (JK brand 80 GSM)	220 rims			
04	Whitner Correction Pen	100 nos			
05	Bucket 20ltr/22ltr	25 nos			
06	Reynolds Black pen	400 nos			
07	Reynolds Blue pen	800+300			
08	Reynolds Blue refill	200 nos			
09	Reynolds Red pen	250 nos			
10	Reynolds Red refill	100			
11	Tissue papers(sample enclosed)	100 packs			
12	Self locking covers (4X5 inches)	2,00,000 nos (2 lakhs)			

13	Self locking covers (5X6 inches)	40000 nos			
14	Scale 12 inches (Nataraj)	50 nos			
15	Tag (large Size 24 inches) (10 Bunches in 01 Packet)	8 Packets			
16	Stapler big pin (No.24/6 - 1M Kangaroo)	2 boxes			
17	Stapler medium/ Small (HP-10 Kangaroo)	10 boxes			
18	Stapler medium pin (No.10-1M Kangaroo)	3 boxes			
19	Punching machine big (kangaroo 600)	20 nos			
20	Calculator (Casio Model No.MJ-120D)	15 nos			
21	Reynolds Permanent Marker pen (blue)	40 nos			
22	Reynolds Permanent Marker pen (black)	10 nos			
23	Reynolds Permanent Marker pen (red)	10 nos			
24	Date seal (date month and year)	4 nos			
25	Stamp pad (87X143 mm)	10 nos			
26	Stamp ink	10 nos			
27	Cello tape transparent (Brand-Wonder-1 inch)	65 nos			
28	Cello tape transparent (Brand-Wonder-2 inch)	40 nos			
29	AAA batteries (eveready)	2500 nos			
30	CD and DVD marker pen (black)	240 nos			
31	Attendance Register (14 Pages)	200 No's			

32	Box Files (Nandi Brand-955)	50 N's			
33	01Q /100 Pages Long Register	100 No's			
34	02Q /200 Pages Long Register	100 No's			
35	03Q /300 Pages Long Register	50 No's			
36	04Q /400 Pages Long Register	50 No's			
37	05Q /500 Pages Long Register	20 No's			
38	Spring Office File (Deluxe, Cobra Spring File No.4500)	200 No's			
39	Stapler Small Size (Kangaroo-10)	50 No's			

You are requested to submit your sealed quotations quoting the lowest rate for supply of stationary items, taxes if any applicable on the items showing rate of tax against each items & also enclose a copy of GST Certificate for necessary action.

The items should be delivered **F.O.R** institute. The items should be supplied within 08 days from the date of supply order.

Payment will be made after receipt of the items ordered in good condition.

Kindly send your sealed quotations on or before **10/03/2018** to the undersigned.

Yours faithfully,

Sd/-
(SURESHA)
Accounts Officer.

Distribution:-

1. Dr.Saiyad Shah Alam, Deputy Medical Superintendent,NIUM, for information.
1. Website in-charge for information and to upload quotation in NIUM- website.
2. Concern file.