



NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091.
(An autonomous body under Ministry of AYUSH, Govt. of India)



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F.No.3-10/2018-19/NIUM/Admin. D-no:1268
(Printing of Stationery)

Date: 28-01-2020.

To,

Sub: "Inviting Quotation for printing of Hospital Stationery Items"

Sir,

With reference to subject cited above, quotations are invited from reputed firms/dealers for printing and supply of Item as detailed below :

Sl.No	Item Name	Specifications	Qty Required	Unit Price in (Rs)	GST in %	Total Amount (Incl. GST)
01	IPD Drug Register	Measurement: 36.5*24.5cm Pages: 250 folio (500 pages with numbering) Thickness: 90GSM ledger paper Binding: Full calico binding. On Binding: Label each book NIUM	32 no's			
02	IPD Central Register	Measurement: 36.5*24.5cm Pages: 250 folio (500 pages with numbering) Thickness: 90GSM ledger paper Binding: Full calico binding. On Binding: Label each book NIUM	22 no's			
03	Nominal Register	Measurement: 36.5*24.5cm Pages: 250 folio (500 pages with numbering) Thickness: 90GSM ledger paper Binding: Full calico binding. On Binding: Label each book NIUM	12 no's			
04	Patient Entry Register	Measurement: 36.5*24.5cm Pages: 250 folio (500 pages with numbering) Thickness: 90GSM ledger paper Binding: Full calico binding. On Binding: Label each book NIUM	10 no's			

05	Blood Requisition form	Size: 1/12 , 80 GSM, 100 Sheets per pad, single colour, single side printing.	400 no's			
06	X-Ray Requisition form	Size: 1/12 , 80 GSM, 100 Sheets per pad, single colour, single side printing.	370 no's			
07	ECG Requisition form	Size: 1/12, 80 GSM, 100 Sheets per pad, single colour, single side printing.	300 no's			
08	Dispensing slip	Size: 1/16 , 80 GSM, 100 Sheets per pad, single colour, single side printing.	900 no's			
09	OT List	Size: A4 , 80 GSM, 100 Sheets per pad, single colour, single side printing.	50 no's			
10	Anaesthesia Notes	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	50 no's			
11	Operative Notes	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	50 no's			
12	Diet Chart	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	50 no's			
13	BP Chart	Size: A4, 80 GSM, 100 Sheets per pad, single colour, double side printing.	220 no's			
14	Progress Chart	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	550 no's			

15	Temperature Chart	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	300 no's			
16	Feedback form	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	22 no's			
17	Regimental Performa	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	60 no's			
18	Regimental Requisition	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	100 no's			
19	Discharge Summary	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	350 no's			
20	Nurses Record	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	300 no's			
21	Intake/out-take chart	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	250 no's			
22	Surgical Safety check list	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	30 no's			
23	Immediate pre operative check-up	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	30 no's			
24	Pre-anaesthesia check-up	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	30 no's			


25	Authorization surgical treatment	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	30 no's			
26	Attendants Pass	9cm*11cm 450 GSM, 100sheets per pad , single colour, Single side printing	3500 no's			
27	Consent for surgery procedure	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	100 no's			
28	Consent for Anaesthesia	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	100 no's			
29	Operative Check List	Size: A4, 80 GSM, 100 Sheets per pad, single colour, Double side printing.	100 no's			
30	Medical camp pamphlets	Size: A/5 , 100 GSM, Art paper, DTP/Design, Double side Multi colour printing	2000 no's			
31	Cytopathology requisition form	Size: 1/12, 80 GSM, 100 Sheets per pad, yellow multiple colour, single side printing, DTP /Design	200 no's			
32	Medicine Lists	Size: A4, 80 GSM, 100 Shoets per pad, single colour, single side printing.	100 no's			
33	Transferring the patient	Size: A4, 80 GSM, 100 Sheets per pad, single colour, single side printing.	30 no's			

Contd....

The Quotation may be submitted in sealed cover on or before **14 /02/2020**, by hand or post quoting details of price, taxes (if any). The item has to be supplied F.O.R, NIUM, B'lore. The sealed quotation cover should be super scribed as **"Quotation for Printing of Hospital Stationery Items"**

- A) A copy of GST Certificate must be enclosed.
- B) If the items are not supplied within the scheduled time, 5% of the billed amount shall be deducted for delay up to 15 days and 10% of billed amount up to 30 days shall be deducted as penalty. If the items are supplied after 30 days no payment shall be made.
- C) The prices quoted by you will be valid for **"One Year"** from the date of Final Acceptance of the quotations.
- D) The items must be supplied F.O.R NIUM, Bengaluru.
- E) The material should be supplied with in **20 days** of order or from the date of final proof reading.
- F) The certificate of final proof reading may be obtained by the indenter, before going to the final printing.
- G) **The prices quoted by printers must be in the format given by NIUM as in the above table.**

Your's Faithfully


(Suresha)
Accounts Officer

28/01/2020

Distribution:

- 1) Prof. S. Shah Alam, DMS for information.
- 2) Dr. Malik Itrat, website l/c with a request to upload the notification in NIUM website.
- 3) Concerned file.
- 4) Guard File.