



# NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091.

(An autonomous body under Ministry of AYUSH, Govt. of India)

E-mail: [nium.bangalore@yahoo.com](mailto:nium.bangalore@yahoo.com)

Tel: 080-23584260

Fax: 080 -23584180

F. No- 3-18/2015-16/NIUM/Admin/Vol.VI (07)/

Date: 09/08/2016.

(Stationery & General Items)

To,

**Subject: “Quotation for Supply of Stationary items”:-reg.**

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Sir,

NIUM invites sealed quotations for supply of following stationary items.

Sl. No	Particulars.	Quantity Required.	Rate Per Unit (₹).	VAT (%) (₹).	Total Amount (₹).
01	Fevi Stick (Fevicol).	200 No's			
02	Box File (Nandi-955).	75 No's			
03	Cello Tape 1'' inch (Transparent, Wonder Tape-555)	500 No's			
04	Cello Tape 2'' inch (Transparent, Wonder Tape-555)	250 No's			
05	Flags	150 Pkts			
06	Marker Highlighter (Faber-Castle)	100 No's			
07	Permanent Marker (Reynolds)	500 No's			
08	Plastic File Folder.	1000 No's			
09	Double Hole Paper Punching Machine (Big Size) (Kangaroo)	20 No's			
10	Blue Pen (Reynolds)	1000 No's			
11	Black Pen (Reynolds)	500 No's			
12	Red Pen (Reynolds)	500 No's			
13	Pencils (Natraj)	500 No's			
14	Eraser (Natraj)	1000 No's			
15	Spring Files (Delux Cobra Spring File)	5000 No's			
16	Stapler Machine Big Size (HP-45 Kangaroo)	50 No's			
17	Stapler Machine Small Size (HP-10 Kangaroo)	50 No's			
18	Sharpener (Natraj)	50 No's			
19	Plastic Scale 12 inch (Natraj)	50 No's			

20	Stamp Pad (Supreme)	50 No's			
21	Stamp Pad Ink Bottle 30MI (Supreme)	75 No's			
22	Stapler Pins Small Size (10-1M, Kangaroo)	150 No's			
23	Stapler Pins Big Size (10-1M, Kangaroo)	100 No's			
24	Scissor for Paper Cutting (Big Size)	50 No's			
25	Table Cleaning Cloth (Size) Checks Type.	250 No's			
26	Cello Tape Brown 1(inch) (Wonder Tape-555)	100 No's			
27	Cello Tape Brown 2 (inch) (Wonder Tape-555)	200 No's			
28	Tape Dispenser (Big Size)	20 No's			
29	White Board Marker (Pik pen 500 series)	500 No's			
30	Xerox Paper Legal Size (80 GSM, TNPL)	20 Rims			
31	Xerox Paper A4 Size (80 GSM, TNPL)	500 Rims			
32	Whitener Correction Pen (Reynolds)	100 No's			
33	Scribbling/ Writing Note Pad	200 No's			
34	Attendance Register (Front & Back 14 Pages)	150 No's			
35	Tags (File tags thread Length 10 inch)	1000 Bunches.			
36	Eveready Cells (Medium Size for wall clocks)	50 No's			

You are requested to submit your sealed quotations quoting the lowest rate for supply of stationary items, taxes if any applicable on the items showing rate of tax against each items.

The items should be delivered F.O.R institute. The items should be supplied within 08 days from the date of supply order.

Payment will be made after receipt of the items ordered in good condition.

Kindly send your sealed quotations on or before **22/08/2016** to the undersigned.

Yours faithfully,

Sd/-  
(SURESHA)  
ACCOUNTS OFFICER.

**Distribution:-**

1. Website in-charge for information and to upload quotation in NIUM- website.
2. Concern file.