



राष्ट्रीय यूनानी चिकित्सा संस्थान

NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091

(भारत सरकार के आयुष मंत्रालय के तहत एक स्वायत्त निकाय)

(An autonomous body under Ministry of Ayush, Govt. of India)

(एनएबीएच से मान्यता प्राप्त) (Accredited to NABH)

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(Printing of Stationery-Vol.-II)

फैक्स/Fax: 080-23584180

फोन/Tel: 080 -23584260

Date: 09-09-2026

To,

Sub: Inviting quotation for Printing and supply of Annual Report 2025-26- regd.

Sir,

With reference to the subject cited above, quotations are inviting from reputed firms/printing agencies for printing and supply of NIUM Annual Report 2025-26 as detail below:

SL. No.	Particulars/Specification	Qty. Required	No. of pages	Unit Price	GST %	Total amount (Incl. GST)
01.	Printing & Supply of Annual Report- 2025-26 Designing both Hindi & English Paper inside: 130 GSM, Art/coated paper (gloss or Matte paper) multi-colour Paper Brand: JK paper only Outer cover: 300 GSM board with glossy lamination and multicolour. Binding: Perfect binding Printing: Single colour printing – (Black & back-to-back printing) At least 10 to 12 pages of coloured photographs Size: 215mm x 290mm	100 Copies	175-195 pages			
			195-200 pages			
			Above 200 pages but less than 220 pages			

The quotation may be submitted in a sealed cover quoting the competitive rate of item by mentioning taxes applicable if any, time required for the supply of item with terms and conditions. The envelope containing quotation should be superscribed as “**Quotation for Printing & Supply of Annual Report 2025-26**” Quotation may be submitted through Speed post/Courier/Regd. Post/By hand etc., on or before **29-09-2026 by 05:00 PM at Reception of Administrative Block of National Institute of Unani Medicine, Bengaluru.**

NOTE:

- 1) A copy of GST Certificate must be enclosed, if the GST Certificate is not enclosed, the quotation may be considered as invalid.
- 2) If the items are not supplied within the scheduled time, 5% of the billed amount shall be deducted as penalty. If the items are supplied after 30 days no payment shall be made.
- 3) The Items must be supplied F.O.R NIUM, Bengaluru.
- 4) The Institute has the right to reject the quotation which is submitted after due date.
- 5) The prices must be quoted in the given format only.
- 6) The material should be supplied within 15 working days of order or from the date of final proof reading.
- 7) The certificate of final proof reading may be obtained by the indenter, before going to the final printing.
- 8) The price quoted by the respective Printers for the above-mentioned items shall be final and no changes to be made in this regard after selection of agency.

Yours faithfully,

(Suresha)

Accounts Officer

Copy to:

- 1) Shri. Tariq Hafeez, Publication Assistant, for information & N.A.
- 2) Website I/c, to upload the notification in NIUM Website
- 3) Concerned file
- 4) Guard file

